



Chicago Metropolitan Agency for Planning

Agenda Item No. 3.0

233 South Wacker Drive
Suite 800
Chicago, Illinois 60606

312 454 0400
www.cmap.illinois.gov

Chicago Metropolitan Agency for Planning (CMAA)

Board Meeting Minutes

January 8, 2014

Offices of the Chicago Metropolitan Agency for Planning (CMAA)
Cook County Conference Room
Suite 800, 233 S. Wacker Drive, Chicago, Illinois

**Board Members
Present:**

Gerald Bennett, CMAA Board Chair-representing southwest Cook County, Rita Athas-representing the City of Chicago, Frank Beal-representing the City of Chicago, Elliott Hartstein-representing Lake County, Al Larson-representing northwest Cook County, Andrew Madigan-representing the City of Chicago, Raul Raymundo-representing the City of Chicago, Rick Reinbold-representing South Cook County (via tele-conference), William Rodeghier-representing Suburban Cook County, Carolyn Schofield-representing McHenry County, Peter Silvestri-representing Cook County, Tom Weisner-representing Kane and Kendall Counties and non-voting members Leanne Redden-representing the MPO Policy Committee, Sean O'Shea and André Ashmore (via tele-conference)-both representing the Governor's Office.

Staff Present:

Randy Blankenhorn, Jill Leary, Dolores Dowdle, Don Kopec, Bob Dean, Matt Maloney, Tom Garritano, Gordon Smith, Jesse Elam, Liz Schuh, Andrew Williams-Clark, and Sherry Kane

Others Present:

Jennifer Becker-Kane/Kendall Council of Mayors, Len Cannata-WCMC, Bruce Carmitchel-IDOT, Bruce Christensen-Lake County, Chalen Daigle-McHenry County Council of Mayors, Mark de la Vergne-Sam Schwartz Engineering, Erin Evenhouse-Transportation for America, Patrick Knapp-Kane/Kendall Council, Mark Pitstick-RTA, Jim Savio-Sikich LLP, Christopher Schmidt-IDOT, Dave Seglin-CDOT, Vicky Smith-SW Conference, Chris Staron-NWMC, Tom VanDerWoude-SSMMA, and Tammy Wierciak-WCMC.

1.0 Call to Order and Introductions

CMAA Board Chair, Mayor Gerald Bennett, called the meeting to order at 9:37 a.m., and asked Board members to introduce themselves.

2.0 Agenda Changes and Announcements

There were no agenda changes.

3.0 Approval of Minutes

A motion to approve the minutes of the November 13, 2013, meeting of the CMAP Board as presented was made by Commissioner Peter Silvestri and seconded by President William Rodeghier. All in favor, the motion carried.

4.0 Executive Director's Report

An update of the Local Technical Assistance (LTA) program had been included in the board packet Blankenhorn reported. The Governor's Task Force, Blankenhorn continued, had involved the RTA and service board appointing authorities for feedback related to challenges as well as improving governance and service deliveries. The task force's report, originally due in January, would likely be delivered in March. Blankenhorn also announced that the 2013 implementation report, that summarizes a number of GO TO 2040 successes and provides an overview of progress on the plan's major capital projects, is now available. The Board should expect a brief meeting in February, so as to allow time to consider strategic planning work and finally Blankenhorn reported that in connection with a U.S. DOT request for public comment, staff had prepared a detailed response to FHWA's Primary Freight Network, that included policy comments as well as two difference scenarios to consider for metropolitan Chicago's freight network.

5.0 Annual Financial Report for the Year Ended June 30, 2013

James Savio from Sikich LLP thanked CMAP staff for being well-prepared for this year's audit of the agency's annual financial statements. Savio reported that the audit resulted in a clean opinion which is the highest level of assurance given. Savio asked that the Board take a look at Management's Discussion and Analysis, prepared by Deputy Executive Director of Finance and Administration Dolores Dowdle. Other areas in the report Savio considered important included: Statement of Net Position; Changes in Net Position; Statement of Cash Flows; Schedule of Funding Progress-IMRF; Schedule of Grant Receipts, Expenses and Balances; and the auditor's report on internal controls which is required of any agency expending \$500,000 (or more) in federal funding. The auditor's report on compliance for each major federal program also showed no deficiency or weaknesses. Savio concluded his reporting with a look at the Schedule of Expenditures of Federal Awards, and the Auditor's Communication indicating there were no audit adjustments, and that CMAP had followed good accounting policy and internal procedure controls. Collateralization of deposits above \$250,000 was discussed briefly with staff reporting that the matter was a very short-term condition that literally occurred over a two-day period during the audit.

A motion to accept the Annual Financial Report for the Year Ended June 30, 2013, as was presented was made by Elliott Hartstein and seconded by Commissioner Silvestri. All in favor, the motion carried.

6.0 Procurements and Contract Approvals

The following procurements were presented for approval: a contract award to Lakota in an amount not to exceed \$893,750 be awarded for the Transportation, Land Use and Open

Space Plan for the IL 53/120 Corridor and a contract extension for a fifth year to Topiary in an amount not to exceed \$100,000 for maintenance of the TIP database. A motion to approve the two contract awards was made by President Rodeghier, seconded by Commissioner Silvestri, and with all in favor, carried. A third award involved subcontracts, from the Attorney General's office grant, to the Metropolitan Mayors Caucus in the amount of \$119,043 to continue developing the [Homes for a Changing Region] toolkit, providing technical assistance and evaluating grantees and to the Metropolitan Planning Council in the amount of \$68,270, also for developing the toolkit, providing technical assistance and evaluating grantees. A motion by President Rodeghier was seconded by Commissioner Silvestri to approve the subcontracts as had been presented. With the exception of Andrew Madigan who abstained from vote, the motion carried.

7.0 Committee Reports

Regional Coordinating Committee Chair Elliott Hartstein reported that the committee had met earlier in the morning, had considered and approved the FY2014-15 Transportation Alternatives Program (a new program under MAP-21 for funding non-motorized transportation for which MPOs have the responsibility for programming the funds). All total, eight projects were selected for funding for a total of \$17.4 million, and CMAP staff used performance based criteria for making the evaluations. A presentation was given on a new CMAP staff report, entitled "Reorienting State and Regional Economic Development-Lessons Learned from National Examples". The first installment of a two part series, Hartstein continued, explores some of the states and metropolitan regions that have already begun developing innovative strategies to reorient economic development practices. A detailed report on the updated Financial Plan for Transportation as part of the GO TO 2040 Plan Update process, was also given. Finally, on the Board's agenda today, the committee considered and recommends approval of CMAP's State Legislative Agenda.

8.0 New CMAP Website Demonstration

Citing some statistical data related to pageviews, demographics, traffic sources, CMAP staff Tom Garritano gave a demonstration of the new CMAP website that had been launched December 3, 2013. The new design features megamenu for enhanced navigation with new sections for Livability, Mobility and Economy, and new dynamic updates tagged by topic. Garritano reported that more than 700 web pages containing more than 6,000 files had been migrated. Garritano guided the board through the following: the home page, the partner spotlight, type-ahead searching, the events calendar, updates page (that include policy, weekly and legislative), megamenu for top-level sections (i.e., About, Programs & Resources, Livability, Mobility, Economy, Data and Contact pages) while demonstrating various topics in each category. Included on the Data page, under Regional Indicators is MetroPulse, Garritano continued, a collaboration between CMAP and the Chicago Community Trust that has been recast with a more focused set of indicators that build primarily on GO TO 2040 factors. Garritano encouraged a closer look at Community Snapshots that summarizes various data on the municipalities in our region, as well as 77 Chicago community areas, available in easy-to-print PDF files. One Board member acknowledged that the site was user-friendly and that complimented staff on its work.

9.0 State Legislative Framework and Agenda

Included in the Board's packet was CMAP's 2014 State Legislative Framework document and State Agenda. Seeking approval, CMAP staff Gordon Smith reported that the 2014 State Agenda identifies the following seven priority issues: Sustainable Funding for Comprehensive Regional Planning, Steady and Reliable Capital Investments for Transportation, Innovative Strategies to Manage Congestion and Fund Capital Projects, Performance-based Transportation Funding, State Tax Policy, Water Supply Planning and Management, and Transparency and Accountability. For each of the priority issues, Smith also explained why the matters are important to CMAP and the region and how CMAP will focus its support to legislation that backs these priorities. A brief discussion on the part of the board ensued, that resulted in a motion by Mayor Al Larson to approve the 2014 State Agenda as had been presented. Seconded by Rita Athas, and with all in favor, the motion carried.

10.0 Transportation Alternatives Program

CMAP staff Jesse Elam gave a brief presentation on the process used to select projects to fund under the new Transportation Alternatives program. This program provides \$17.4 million in FY 13-14 federal funds for bicycle and pedestrian facilities. Elam described the criteria used to rank the projects, indicating that facilities were scored on their ability to help complete the Regional Greenways and Trails Plan, how large market there would be for the facility, the degree to which the facility would improve accommodations for biking and walking. Presented at the Transportation Working Committee in November, Elam continued, and having been released for public comment, the Regional Coordinating Committee recommended approval by the full Board. When asked for the rationale of why a particular project was passed over in the selection process (specifically the Cook County Forest Preserve District's Centennial Trail) Elam stated that while the project ranked well, but that the project sponsor wasn't able to comply with the construction timelines of this funding source. Questioned whether the Transportation Alternatives program was expected to continue as a federal fund source, Elam stated that the hope is that yes, it would continue, but it will be subject to the next transportation reauthorization bill. A motion by Commissioner Silvestri was seconded by Frank Beal to approve the Transportation Alternatives Program as had been presented. All in favor, the motion carried.

11.0 Fiscal and Economic Impact Analysis of Local Development Decisions

An Executive summary of the upcoming report *Fiscal and Economic Impact Analysis of Local Development Decisions*, an analysis requested by the Board as a follow-up to the work of the Regional Tax Policy Task Force had been included in the Board packet. CMAP Staff, Liz Schuh, presented the major findings of the report highlighting the project's emphasis on municipal input and data: that older communities with infill development experience lower costs from new development; that residential fiscal impacts are driven by a combination of new infrastructure costs, local tax reliance and development value; that industrial development had moderate costs and revenues; that office development fiscal impacts are dependent upon tenant type, calls for service, and commuter impacts; and that retail developments generally produce the highest net fiscal impacts but are also highly dependent upon residential households and local employment populations to

succeed. One comment included a question about the more moderate impacts of industrial developments, to which Schuh provided additional detail.

12.0 Fiscal Year 2015 Unified Work Program (UWP) Process

Deputy Executive Director for Finance and Administration Dolores Dowdle gave a brief update on the Fiscal Year 2015 Unified Work Program (UWP) Process indicating that the present two-step review process is consistent with assuring that the available UWP funds are allocated according to the priorities (first to support the required MPO responsibilities of CMAP and then the other regional agencies) of the region while following FHWA and FTA requirements. Dowdle also indicated that one-time projects that will primarily support consultant services would be considered as “competitive”, and that the FY 2015 UWP process would follow the same format as was used in FY 2014.

13.0 GO TO 2040 Plan Update

CMAP staff Andrew Williams-Clark presented an overview of staff progress made since the November Board meeting on the GO TO 2040 plan update project, reporting that Federal law requires the plan update be approved at the October joint meeting of the Board and MPO policy committee. The plan update project is broken down into several components: implementation actions, indicators, financial plan, and major capital projects, Williams-Clark continued. Staff has engaged working committees in conversations about actions that have taken place around the region to implement the plan over the past several years. Next month, Williams-Clark went on to say, staff will bring proposed text revisions to implementation actions to working committees for further discussion. Comments on proposed modifications to the GO TO 2040 plan indicators presented at the November Board meeting were received and updated indicator targets will be discussed at February working committees before being presented to the Board in March. Staff presented draft forecasts of core revenues and costs required to maintain the region's transportation system at a safe and adequate level for discussion at the November transportation committee meeting. Those forecasts indicated a shortfall upwards of \$4 billion, which means that the region will depend on reasonably expected revenues to maintain the system at a safe and adequate level, modernize and build systematic enhancements, and build major capital projects. Staff is also developing an action plan that will ask project implementers and local governments within the region to make an increased commitment to implement reasonably expected revenues as part of the update process. Staff will present its recommended process for evaluating proposed major capital projects at the January meeting of the Transportation Committee. A memo describing the universe of proposed major capital projects is now posted on the Transportation Committee website, Williams-Clark concluded.

14.0 Other Business

There was no other business before the CMAP Board.

15.0 Public Comment

There were no comments from the public.

16.0 Next Meeting

The CMAP Board is scheduled to meet next on February 12, 2014.

17.0 Executive Director Performance Review

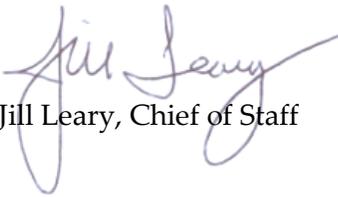
At 11:00 a.m., a motion by Elliott Hartstein was seconded by Mayor Al Larson to adjourn the regular board meeting to an executive session to discuss the executive director's annual performance review. All in favor, the motion carried.

At the conclusion of the executive session, Board Chair Mayor Bennett announced that during the previous year, the Executive Director has done a great job, was given high reviews for his performance and the Board thanked him for an outstanding year.

18.0 Adjournment

At 11:18 a.m., a motion to adjourn by Rita Athas was seconded by Elliott Hartstein. All in favor, the motion carried.

Respectfully submitted,



Jill Leary, Chief of Staff

01-29-2014
/stk

Approved as presented by unanimous vote, February 12, 2014